



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION**  
**(Effective from July 2017)**

**Accreditation - (Cycle - 1)**

**PEER TEAM REPORT ON**  
**INSTITUTIONAL ACCREDITATION OF**  
**Govt. Rajkumar Dhiraj Singh College, Udaipur Sarguja (C.G.)**  
**C-9680**  
**UDAIPUR**  
**Chhattisgarh**  
**497117**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
**An Autonomous Institution of the University Grants Commission**  
**P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	Govt. Rajkumar Dhiraj Singh College, Udaipur Sarguja (C.G.) UDAIPUR Chhattisgarh 497117	
2.Year of Establishment	2006	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	10	
Programmes/Course offered:	4	
Permanent Faculty Members:	7	
Permanent Support Staff:	2	
Students:	516	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. The college is situated in the remote tribal area 2. Catering higher education need to the poor down trodden and majority of students are girls 3. Personal Counselling provided to rural students	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 29-12-2022 To : 30-12-2022	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. RANJIT TAMULI	FormerVice Chancellor,DIBRUGARH UNIVERSITY
Member Co-ordinator:	DR. ANUPAM DIKSHIT	FormerDirector,UNIVERSITY OF ALLAHABAD
Member:	DR. K RAJKUMAR	Principal,SHRI GURU BUDDHISWAMI MAHAVIDYALAYA
NAAC Co - ordinator:	Dr. A.v. Prasad	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	<b>The Institution ensures effective curriculum delivery through a well planned and documented process</b>
1.1.2 QIM	<b>The institution adheres to the academic calendar including for the conduct of CIE</b>
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<b>Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum</b>
1.4	Feedback System

### Qualitative analysis of Criterion 1

The Govt. RDS College Udaipur is an affiliated college which functions under Sant Gahira Guru Vishwavidyalaya, Ambikapur, Sarguja District. It strictly adheres to the curriculum prescribed by the state level committee. It has no role or autonomy whatsoever in designing the syllabus. The curriculum is effectively delivered through a well-planned, and well documented process beginning with preparing the annual Academic Calendar. The annual teaching plan is made for daily teaching. The Daily Diary is maintained by the teachers and the same is reviewed and monitored by the IQAC and subsequently certified by the Principal. The teaching plan is reviewed on monthly basis. As the results are encouraging the system seems to be working effectively. The Academic Calendar is designed by the State Higher Education Department which includes the process of Admission, Teaching and the External Examination Days and the conduct of various extra-curricular activities. The courses prescribed are in the annual pattern and there is no scope for the continuous internal evaluation (CIE). However, the college prepares its own calendar for conducting Unit Tests for uniformity. The college has no autonomy to integrate the cross cutting issues relevant to the promotion of Human Values, Professional Ethics, Gender Equity and the preservation of Environment, however the college does attempt to sensitize its students on these issues by organizing various awareness programs under the extra-curricular activities. The college celebrates various commemorative days on campus like Earth Day, Martyr Day, Yoga Day, Good Governance Day so on and so forth to sensitize the students. There is a compulsory paper on Environment Studies prescribed at the First Year B.A., B.Com. and B.Sc. courses. The students need to submit project report on the Environment issues like global warming, climate change, water, air and soil pollution and the need of tree plantation for the completion of the course.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	<b>The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners</b>
2.3	Teaching- Learning Process
2.3.1 QIM	<b>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>
2.3.2 QIM	<b>Teachers use ICT enabled tools for effective teaching-learning process.</b>
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	<b>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b>
2.5.2 QIM	<b>Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient</b>
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<b>Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.</b>
2.6.2 QIM	<b>Attainment of programme outcomes and course outcomes are evaluated by the institution.</b>
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

The college does assess the learning levels of the students and categorise them as advanced and slow learners. They are identified on the basis of their performance in the class tests, personal discussion and on the basis of teacher's personal observation. The advance learners are further motivated to participate in the activities like seminars, workshops, group discussions so on and so forth and the slow learners are nurtured through personal counselling. Advanced and slow learners are never seen from the point of view of discrimination in the classroom, rather quality is treated according to the policy of ' SAB PADHE, SAB BADHE".The college has developed student centric method like experiential learning through projects. The teaching learning activity is promoted through moderate ICT Tools, and one classroom is equipped with a projector. The field trip are organised by department of geography and the first year student are given project under environment studies. It is observed that the field trips, though necessary for practical experience and for sample collection, are not conducted by the science departments. The students are prepared for problem solving and for enhancing their learning experiences.

The use ICT enabled tools like WhatsApp, Google meet, Zoom and other tools were extensively used during the COVID-19 pandemic time. In the post COVID-19 Scenario PPT presentations and presentation through projectors are used on regular basis for an effective teaching learning process.

The online platforms like YOU TUBE, Wikipedia are also used at times. As there is only one projector available the teaching learning process hampers to a greater extent. There is a need to focus more on increasing the no of projectors in the college.

The college strictly adheres to the academic system designed by the Department of Higher Education, Chhattisgarh which follows the annual pattern. Though, the annual academic system does not constitute the internal assessment component, the college does regularly conduct unit test as an effective form of feedback. The internal tests are conducted on monthly and half yearly basis to prepare the student well for the final external examination. The system is transparent and students are given timely feedback on their performance

As the internal assessment has no weightage given in the final grading, no formal mechanism of addressing grievances related to the internal assessment.

It is found during the interaction with the faculty that they are well aware of the program and course outcomes designed by the curriculum framing committee. The course and programme outcomes are effectively communicated to the students through the college website, the Notice board and also in the initial stages of the curriculum implementation.

Though the program and course outcomes are properly communicated to the students, no substantial documentary evidence is available regarding their attainment. The attainment of the course outcomes are not clearly illustrated.

### Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Research Publications and Awards
3.3	Extension Activities
3.3.1 QIM	<b>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.</b>
3.4	Collaboration

### Qualitative analysis of Criterion 3

The college is taking substantial initiatives in conducting extension activities on campus and in the neighborhood community through the NSS Department. It is observed a good number of awareness program have been conducted to sensitize the students on the social, cultural and health issues. The NSS wing of the college has been addressing the social evils like child marriage, sanitation etc. The college considers public health a priority, thus the students of the college are motivated to donate blood at regular intervals in the blood donation camps organized with the help of the NGOs like the Red Cross Society for the holistic development of students and there parents. The impact of such extensive activities conducted by the NSS and Cultural wings is quite encouraging one, one can see a positive vibe among the students.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	<b>The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</b>
4.1.2 QIM	<b>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</b>
4.2	Library as a Learning Resource
4.2.1 QIM	<b>Library is automated using Integrated Library Management System (ILMS)</b>
4.3	IT Infrastructure
4.3.1 QIM	<b>Institution frequently updates its IT facilities including Wi-Fi</b>
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	<b>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>

#### Qualitative analysis of Criterion 4

The College has adequate infrastructure and physical facilities for conducting curricular, co-curricular and extra-curricular activities. There are total 26 rooms are available on campus spreading out 2.5 acres, which include 10 classrooms, 05 laboratories, 01 ICT Seminar hall, Principal Cabin IQAC room, Office room, Sports room, Girls common room and toilets (02 boys and 02 girls). The college campus is Wi-Fi enabled and it has 03 Computers, 01 Xerox machine and 03 printers. The college campus is under the CCTV (29 cameras) surveillance which plays an important role in the safety of particularly the girls students. The team would like to make a special mention that the girls toilet has "Sanitary Napkin Vending and Sanitary napkin destroying machines (LADO)". The Chairman of the 'Jan Bhaghidari Samithi', the governing body of the college, has shown a document regarding the sanction of Rs 2.50 lakhs for the college boundary wall. The construction of the cycle stand yet to become a reality.

The college has adequate facilities for cultural activities and sports and games. The Cricket and Kho-Kho grounds are seen in use as they appear to be popular outdoor games. As for the indoor games are concerned, the Chess, Caroms and the Badminton are made available to the students. There is an open-air stage available for cultural programs. The college Library has 4090 books, and it is not automated. The Library needs to be upgraded and automated with integrated Library Management System (ILMS).

The college does frequently update its IT facilities including the Wi-Fi. The IQAC has constituted a committee which looks after the maintenance of the IT facilities including the updating of the College website.

Though a formal AMCs are not seen in existence for the maintenance of the physical, academic and support facilities of the college, the IQAC has constituted committees for the purpose which conduct regular surveys and submit report to the principal. The sales and service people are called whenever there is a problem in computers and its allied parts. As it is government college the maintenance of its building and electrical fixtures are taken care of by the Govt. PWD Department. The sports committee look after the maintenance of the grounds.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	<b>Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</b>
5.4	Alumni Engagement
5.4.1 QIM	<b>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>

Qualitative analysis of Criterion 5	
<p>The college facilitates the students' representation on various significant committees like College Development Committee, IQAC and 'Janbhagidari Samithi'. They are also given opportunity to work on the co-curricular and extracurricular activities. The student council is in existence as per the established norms. Students are given representation on NSS sub-committees. The leadership qualities among the students are promoted through Quiz, Debating, Essay writing so on and so forth.</p> <p>There is no formal registered Alumni Association in existence, however the college invites alumni and conducts their meets. There is no concrete financial contribution is seen from the alumni but they appear to have contributed in support services. The association need to be registered for a meaningful, constructive and productive contribution from the alumni.</p>	

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<b>The governance of the institution is reflective of and in tune with the vision and mission of the institution</b>
6.1.2 QIM	<b>The effective leadership is visible in various institutional practices such as decentralization and participative management</b>
6.2	Strategy Development and Deployment
6.2.1 QIM	<b>The institutional Strategic / Perspective plan is effectively deployed</b>
6.2.2 QIM	<b>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.</b>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	<b>The institution has effective welfare measures for teaching and non-teaching staff</b>
6.3.5 QIM	<b>Institutions Performance Appraisal System for teaching and non-teaching staff</b>
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	<b>Institution conducts internal and external financial audits regularly</b>
6.4.3 QIM	<b>Institutional strategies for mobilisation of funds and the optimal utilisation of resources</b>
6.5	Internal Quality Assurance System
6.5.1 QIM	<b>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</b>
6.5.2 QIM	<p><b>The institution reviews its teaching learning process, structures &amp; methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</b></p> <p><b>( For first cycle - Incremental improvements made for the preceding five years with regard to quality</b></p> <p><b>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )</b></p>

#### Qualitative analysis of Criterion 6

The Mission of the College is "to make quality higher education accessible to all sections of the society, particularly, the tribal and backward classes of the Sarguja district. 90% percentage of the total enrollment belong to the backward sections (ST 58%, OBC & SC 32%) of the society. It is, thus, quite evident that governance of the college is reflective of its vision and mission. Its journey seems to be on the right track.

The Curricular, Co-curricular and extra-curricular activities are conducted under the leadership of the Head of the institution through various functional staff-committees. It is seen that the IQAC has designed the roles for its teaching and non-teaching faculty for the participative management. Though, the college has inadequate faculty, the allocation of extra duties like Library-in- charge, Sports-in- charge and the NSS programme officer are fairly judicious. All the units are functioning properly.



The college has drafted the Intuition Strategic Plan, a visionary document accommodating almost all the facets of students' college life, for their holistic development for the period not specified. The activities are planned in such a way that lead to the fulfillment of the goals set in the strategic plan. The college management is open for periodic updation and review.

The College is a Govt. institution and hence it abides by the rules and regulations framed by government. The senior most faculty are given charge as the Head of the Department, who functions under the guidance of the IQAC. The Principal is assisted by the Co-ordinator, IQAC, in quality initiatives, quality sustenance and quality enhancement activities.

**Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QIM) in Criterion7)**

7.1	<b>Institutional Values and Social Responsibilities</b>
7.1.1 QIM	<b>Measures initiated by the Institution for the promotion of gender equity during the last five years.</b>
7.1.3 QIM	<b>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</b> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• Biomedical waste management</li> <li>• E-waste management</li> <li>• Waste recycling system</li> <li>• Hazardous chemicals and radioactive waste management</li> </ul>
7.1.8 QIM	<b>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</b>
7.1.9 QIM	<b>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</b>
7.1.11 QIM	<b>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</b>
7.2	<b>Best Practices</b>
7.2.1 QIM	<b>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</b>
7.3	<b>Institutional Distinctiveness</b>
7.3.1 QIM	<b>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</b>

**Qualitative analysis of Criterion 7**

The college is committed to gender equity and ensures empowerment of girl's student. the program includes celebration of International Women's day, and legal rights of the women.

The institution ensures safety and security by continuous vigilance through the CCTV cameras. The college has the facility of special common room for girls with all the necessary facilities. The college effectively manages the solid and liquid waste. The college takes adequate initiatives in providing an inclusive environment focusing on tolerance and harmony toward cultural, regional and linguistic diversities. It celebrates all national and international days of importance for the promotion of the values and ethics. The

college sensitizes the students and the staff to the constitutional obligations of rights and duties which enable them to behave as responsible citizens. The college vision is focused on the overall development of the tribal and backward class students by providing quality education at an affordable cost and inculcating among them the social responsibilities. The college also promotes the sense of brotherhood among students through cultural activities .

### **Section III:OVERALL ANALYSIS**based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

#### **Overall Analysis**

##### **Strength:**

- Only Govt. Co-education College in the vicinity.
- Adequate land is available for future development.
- Convenient fee structure for students belonging to the poor financial background.
- Young and dedicated teaching and non-teaching faculty.
- An active Janbhagidari Samithi (Public- Participation Committee), the local governing body.
- The facilities of Sanitary Vending and Destroying machines for the girl students and the women staff.

##### **Weaknesses:**

- Inadequate teaching and non- teaching staff.
- College is bound to run annual system instead of semester and CBS system.
- Majority of the teachers joined the college in the current session itself and that to without Ph.D.
- No hostel, No boundary wall and no canteen facilities available for the benefit of the student.
- Lab Facilities are inadequate and they don't have computer lab.
- Govt. has not provided physical instructor, librarian and lab attendants for smooth functioning of the college.

##### **Opportunities:**

- The alumni of the college can actively participate for the institutional development.
- Scope for certificate/ Skill development courses as per the NEP-2020
- Strengthening of ICT equipped smart class room.
- Organizing state and national conference/ Seminars/ workshops.
- Adequate land is available for the develop Botanical garden, Nursery as well as for orchards
- Sports Facilities can be developed.

##### **Challenges:**

- Dependency on Government for financial support
- The poor linguistics and communication skills of the students.
- Limited funds for college development.
- To develop focused interest among the students in pursuing higher studies.
- The dropout rates is also there.

To introduce vocational programs

#### **Section IV:Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- • Efforts to be made for an urgently to sanction and fill up post of teaching and non -teaching staff.
- • Setting up hostels for Girls and Boys.
- • Take initiative for providing indoor and outdoor games.
- • Introduce more ICT teaching learning facilities and introduce communication skill programs
- • Organize National/ State level seminars, conferences and workshops.
- • Construct well equipped Auditorium & Smart class room.
- • Library must be enriched as per NEP-2020
- • Alumni Association should be registered.
- • Linkages and Collaborations with the local industries must be strengthened
- • Awareness for self-help group (SHG) among girls student should be there to disseminate information in their families for rural development.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. RANJIT TAMULI	Chairperson	
2	DR. ANUPAM DIKSHIT	Member Co-ordinator	
3	DR. K RAJKUMAR	Member	
4	Dr. A.v. Prasad	NAAC Co - ordinator	

Place

Date